Hamilton Township Public Schools Mays Landing, New Jersey

Agenda for Regular Meeting July 29, 2019

Time:	Location: Davies School Library 6:00 p.m. (Executive Session) 7:00 p.m. (Regular Session)	
I.	Call to Order – Anne-Marie Fala, Business Administrator	<u>Page</u>
II.	Roll Call	
III.	Executive Session	
	Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:	
	• Davis-Holland Contract	
	Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.	
	Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately minute	
	MotionSecondVote	_

IV. Flag Salute

V. Notice of Advertisement of Meeting

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City, the Atlantic County Record, The Current of Mays Landing and notices posted at the Township Clerk's Office, Mays Landing Post Office, Atlantic County Library, as well as all the schools of the district. A mechanical device is being used to record this meeting and this meeting is also being video-taped.

There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

- VI. Moment of silence for private reflection
- VII. Approval of Minutes

Ac_1	

1.	Motion to approve	the regular and	executive session	21		
	minutes of the meeting of June 24, 2019 (attachment					
	Minutes-1).					
	Motion	Second	Voto			

VIII. Correspondence

- XI. Receive comments from the public on tonight's agenda items in accordance with the Board's policy on participation at Board meeting
- X. Board Member Comments
- XI. Superintendent/Staff Reports

		 Dates to Remember Monday, August 19, 2019 – Board Goals Meeting – Davies School Library – 5:00 p.m. Monday, August 26, 2019 - Board of Education Meeting – 6:00 p.m. (Executive Session) 7:00 p.m. (Regular Session) 	
FYI	В.	Registration/Transfer Statistics for the Month of June, 2019 (attachment XI-B).	48
FYI	С.	Enrollment for the month of June, 2019 (attachment XI-C)	49
FYI	D.	Student Discipline Reports for the month of June, 2019, (attachment XI-D)	50
FYI	E.	Presentation:	
		Construction Update	
		Given by: Ian Nelson, Supervisor of Facilities John Veisz, Architect, Fraytak, Veisz, Hopkins & Duthie, Christopher Becica, Project Manager, DCO Energy	
FYI	F.	Presentation:	58
		District Student Safety Data and HIB Report for the 2018-2019 School and School Self-Assessment for Determining Grades for the 2018-2019 (attachment XI-F) Given by: Russ Clark, Vice Principal Davies School, Affirmative Action Officer and HIB Coordinator	
		Amriative Action Officer and HIB Coordinator	
FYI	G.	Presentation:	
		Grant Presentation Given by: Meghan Hooper-Jackson and Laurie Derringer	
FYI	Н.	Other	

Information Items

A.

It may appear to the public that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before motions are placed on the agenda, the administration thoroughly reviews the information with the Superintendent of Schools. If the Superintendent is satisfied that motions are ready to be presented to the Board of Education, it is then referred to the appropriate Board Committee for discussion. The members of the Board Committees work with the Superintendent to assure that all members are fully briefed on all pertinent details and understand the motions. When the Committees are satisfied with the motions, they are then placed on the agenda for action at a public meeting

XII. Committees and Recommendations

A. Instruction Committee (Curriculum and Policy): Chairperson: Mrs .Hassa

Action	 Motion to approve Laura Verzi-Aleszczyk to be paid for Professional Development as an Instructor for t classes on Registered Behavioral Technician Training in July and August at the rate of \$31.15/hour. MotionSecondVote 	wo
Action	2. Motion to approve staff members to participate in Professional Development Workshops in August 201 (as indicated on attachment) to be paid at the rate of \$24.51/hour for certificated staff as indicated in the 2016-2020 Agreement between the Hamilton Townsh Board of Education (attachment Instruction-2).	of
	This is funded through local funds and ESSA FY 20 Title II-A funds.	
	MotionSecondVote	

Action	3. Motion to approve payment to Tammy Welsey & Nicholas Gabriel to provide Readers & Writers Workshop Professional Development (not to exceed a total of 5 hours each) on August 22nd, as well as Amy Carter to provide R180/S44 Universal Professional Development (not to exceed a total of 5 hours) on August 15th and for all presenters to be paid at the rate of \$26.00/hour for presenting and \$31.15 for preparation, as indicated in the 2016-2020 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through local funds. MotionSecondVote
Action	4. Motion to approve staff members to complete Curriculum Instruction & Program Development at the rate of \$39.00/hour during the summer (July & August) of 2019 (staff have been assigned various hours based on need and no one has been assigned more than a total of 10 hours; therefore, no one individual should exceed 10 hours). This rate is the identified rate for Curriculum Development in the 2016 – 2020 Agreement between the Hamilton Township Board of Education and the Hamilton Township Education Association. This is funded through local funds (attachment Insturction-4). MotionSecond
Action	5. Motion to approve to adopt "Link-It" a Data Warehousing, Assessment Solutions and Analytics Platform for implementation in grades K-8 in the 2019- 2020 school year (attachment Instruction-5). MotionSecondVote
Action	6. Motion to approve to pilot Social Studies materials during the 2019-2020 school year in grades 6, 7 & 8 as indicated below:
	Name Publishing Company Pearson My World Interactive (copyright 2019)
	Social Studies Textbook (all digital) Education
	MotionVote

Action	7.	Motion to approve the following grad members to pilot social studies mater the New Jersey Student Learning Sta during the 2019-2020 school year:	rials aligned with	
		Staff Member Name	Grade Level	
		Charles Dupras & Ericka Pitman	6	
		TBD	7	
		Graig Stanford & Kathleen Curtis	8	
		MotionSecondV	ote	
Action	8.	Motion to approve the following grad members listed below to pilot The Ma Center's Bridges materials aligned w Jersey Student Learning Standards (the 2019-2020 school year (note this: were previously BOE approved on 6/2	ath Learning ith the New (NJSLS) during materials to pilot	
		Staff Member Name	Grade Level	
		Kristine Ciambrone & Heather	3	
		Berardi		
		Jennifer Schairer & Barbara Signorello	4	
		Melissa Olkowski & Teresa Christma	n 4	
			ote	
I	3. Fina	ance Committee - Chairperson: Mrs. F	ζирр	
Action	1.	Motion to approve the Report of Reco		94
		Expenditures in accordance with 18A		
		18A:17-9 for the month of May, 2019.	<u>-</u>	
		Receipts and Expenditures and the S	· -	
		are in agreement for the month of Ma	ay, 2019	
		(attachment Finance-1).	Y-4-	
		MotionV	ote	

Action	2.	Motion to approve the Board Secretary's Report for the period ending May 31, 2019. Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Hamilton Township Board of Education certifies that as of May 31, 2019, and after review of the Secretary's Monthly Financial appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year (attachment Finance-2). MotionSecond			
FYI	3.	Interest Income for the month of May, 2019 (attachment Finance-3)	144		
FYI	4.	Receipts for the month of May, 2019 (attachment Finance-4)	145		
FYI	5.	Refunds for the month of May, 2019 (attachment Finance-5)	152		
FYI	6.	Sapital Reserve Interest for the month of Iay, 2019 (attachment Finance-6)			
FYI	7.	Rental Income for the month of May, 2019 (attachment Finance-7)	155		
FYI	8.	Miscellaneous Revenue for the month of May, 2019 (attachment Finance-8)	156		
FYI	9.	The monthly Budget Summary Report for May, 2019, has been filed by the Board Secretary with the Hamilton Township Board of Education (attachment Finance-9).	157		
Action	10.	Motion to approve budget transfers in the amount of \$123,415.00 (attachment Finance-10). MotionSecondVote	195		

Action	11. Motion to approve staff attendance at seminars, 196 workshops and conferences, including costs related to applicable reimbursable expenses, during the 2019-2020 school year (attachment Finance-11). MotionSecondVote
Action	12. Motion to approve a Change Order #1 to the contract with Dandrea Construction Co. in the deduct amount of (\$130,000.00) for a credit to the owner for deletion of the base bid auditorium seat reupholstering and reconstruction work resulting from the Owner's acceptance of Alternate Bid for new seats. This will reduce the total contract from \$2,484,100.00 to \$2,354,100.00 (attachment Finance-12). MotionSecondVote
Action	13. Motion to approve four Personal Aide Agreements between the Hamilton Township Board of Education (sending District) and Atlantic County Special Services School District (receiving District), for four personal aides for the 2019-2020 school year at a cost of \$43,920.00/each. (prorated)
	MotionSecondVote
Action	14. Motion to approve two Tuition Contracts for two students with Durand, Inc., at a cost of \$365.64/per diem for 207 days, for the 2019-2020 school year at a total cost of \$75,687.48/each, plus extraordinary services for 207 days for a total cost of \$37,260.00/each. MotionSecondVote
Action	15. Motion to approve one-on-one bus aid services for one student to attend Durand, Inc. for 207 days at a cost of \$135.00/per diem, for a total of \$27,945.00 for the 2019-2020 school year. MotionSecondVote
Action	16. Motion to approve two Tuition Contracts for two students with Pineland Learning Center for the 2019-2020 school year at a cost of \$302.00/each, per diem for 180 days, for a total cost of \$54,360.00/each. MotionSecondVote

Action	17.	the Hamilton	n Township Board	on Contracts between of Education (sending	
		•		tlantic, Inc. (receiving	
				r the 2019-2020 school	
		= .	-	a cost of \$323.32/per	
			otal cost of \$67,897		
		Motion	Second	Vote	
Action	18.	Motion to ap	prove an Agreeme	ent with the NJ	
		Commission	for the Blind and	Visually Impaired for	
			•	20 school year at a cost	
			each for a total cos		
		Motion	Second	Vote	
Action	19.	_	20) Grant Budget	the FY2020 (School Application (attachment	200
		,		Vote	
Action	20.	-	-	the FY 2020 (School	203
			,	nd Secondary Education	
			Grant Application	(attachment Finance-	
		20).	C 1	Vote	
		Motion	secona	vote	
Action	21.		-	gift card received for rvey of Early Care	
		Education.			
		Motion	Second	Vote	
Action	99	Motion to ar	nrove a Contract	between the Hamilton	211
11001011	22.			Gateway Head Start for	
				chment Finance-22).	
				Vote	
Action	99	Motion to an	nyovo the final cy	ant salaries for the 2018-	941
Action	20.	_	year (attachment l		241
		,	` `	Vote	
			Sccona		
Action	24.	Motion to ac	cept the 2019-2020	NJEA Frederick L.	243
		Hipp Found	ation for Excellenc	ce in Education grant in	
			of \$6,344.00 for the		
			Early Childhood (Classroom project	
			Finance-24).	** ·	
		Motion	Second	$___Vote___$	

Action	Hamilton Township Board of Education (sending District) and Gloucester County Special Services School District (receiving District), for one educationally handicapped student for the 2019-2020 extended school year beginning July 8, 2019 through August 8, 2019 (Monday through Thursday) at the rate of \$216.00/per diem for 20 days for a total cost of \$4,320.00. MotionSecondVote			
Action	26. Motion to approve a one-on-one aide Agreement between the Hamilton Township Board of Education (sending District) and the Gloucester County Special Services School District (receiving District), for one student for the 2019-2020 extended school year beginning July 8, 2019 through August 8, 2019 (Monday through Thursday) at a rate of \$177.50/per diem for 20 days for a total cost of \$3,550.00. MotionSecondVote			
Action	27. Motion to approve a Tuition Contract between the Hamilton Township Board of Education (receiving District) and the Atlantic City Board of Education (sending District), for one homeless student for the period November 29, 2019 through June 30, 2019 (126 days) for a total cost of \$8,362.62, pro-rated. MotionSecond			
Action	28. Purchase orders issued for services, supplies and equipment as follows (attachment): • 2018-2019 Purchase Orders in the amount of \$10,723,032.18 • 2019-2020 Purchase Orders in the amount of \$585,879.89 MotionSecondVote			
Action	29. Motion to approve the following bills and payroll in the total amount of \$4,894,389.90 (attachment Finance-13).			

		<u> Fund</u>	<u>Title</u>	<u>Amount</u>
		10	General Fund/Payroll	\$238,915.97
		11	Current Expense	666,361.16
		11	Current Expense/Payroll	2,596,977.17
		20	Special Revenue	11,939.06
		20	Special Revenue/Payroll	198,430.46
		30	Building Projects	1,067,618.37
		50	Cafeteria	226.90
		50	Kids' Corner	53,411.13
		50	Community Education	26,162.12
		50	Camp Blue Star	34,347.56
		Motion	Second	Vote
Action	30.	amoun	n to approve 2018-2019 bud at of \$1,365,487.95 (attachm Second	ent Finance-30).
	Cha All 1	irperson personn	tion Committee (Personne n: Mr. Haye el actions are being taken rintendent.	-
Action	1.	Motion	to accept the June, 2019 l	HIB report.
	2.	for an	n to open a new Position C Educational Interpreter-S nSecond	ign Language.
	3.	Motion Number	n to add the following new	Position Control
		#	Two Pre-School Teachers, 220.04.00 BPN and 20.04.00 Two Pre-School Paraprofes	BPO
			Position Control #24.04.00	*
		Motion	nSecond	Vote
Action	4.	Parapi	n to approve a building tra rofessional Rica Bilko fron aner School effective Sept on Control #24.04.01 BEQ.	n the Hess School to
			Second	Vote

Action	5.	Paraprofess		ransfer for a part-time on from Shaner School ol #24.01.03 BEG.	
				Vote	
Action	6.	Vanderslice (attachmen	t, Hess School teach t Administration-6)	notice from Devon her effective July 1, 2019 Vote	318
Action	7.	waiver to A	t Administration-7)	he amount of \$2,500.00	319
Action	8.	Sissman, Ps Administrat	tion-8).	notice from Brynn uly 1, 2019 (attachment Vote	323
Action	9.	Hibbert, He total annua school year.	ss School teacher to l salary of \$53,280.0 was previously app	ep for Ms. Christine o BA, Step 2, with a 0 for the 2019-2020 proved at BA, Step 1 on	
		Motion	Second	Vote	
Action	10.	month, Edu year, with a (attachmen	cation Interpreter i total annual salary t Administration-10		324
Action	11.	month, Hess 2020 school	s School Pre-School	Gould as a full-time, 10 I teacher for the 2019- ith a total annual salary inistration-11).	327
		Ms. Gould is	s a replacement for	Amanda Rogo.	
		Motion	Second	Vote	

Action	12. Motion to approve Rose Rhine as an Interim Child Study Team Consultant on an as needed basis for the 2019-2020 school year at the rate of \$362.50 per diem. MotionSecondVote
Action	13. Motion to approve Thelma Trego as an Interim Child Study Team Consultant on an as needed basis for the 2019-2020 school year at the rate of \$362.50 per diem. MotionSecondVote
Action	14. Motion to approve a Job Description for Teaching Strategies Gold Coordinator (attachment Administration-14). MotionSecondVote
Action	 15. Motion to approve Danielle Pulli as a full-time, 10 month, Hess School Psychologist for the 2019-2020 school year, M.A.+15, Step 3, with a total annual salary of \$58,268.00 (attachment Administration-15). Ms. Pulli is a replacement for Brynn Sissman.
	MotionSecondVote
Action	16. Motion to approve Joan Clopp as a part-time, 10 month, 29 hours/week Shaner School Paraprofessional for the 2019-2020 school year, Paraprofessional Guide, Step 1, with a total annual salary of \$18,380.00 (attachment Administration-16). MotionSecondVote
Action	17. Motion to approve Kristina Beyer as a part-time, 10 month, 29 hours/week Shaner School Paraprofessional for the 2019-2020 school year, Paraprofessional Guide, Step 1, with a total annual salary of \$18,380.00 (attachment Administration-17).
	Ms. Beyer is a replacement for Jill Poley.
	MotionVote

Action	18.	Motion to approve Breanna Vicente as a part-time, 10 month, 29 hours/week Shaner School Paraprofessional for the 2019-2020 school year, Paraprofessional Guide, Step 1, with a total annual salary of \$18,380.00 (attachment Administration-18).			337
		Ms. Beyer is	a replacement for	Cassie Milone.	
		Motion	Second	Vote	
Action	19.	month, 29 ho for the 2019- Step 1, with (attachment	ours/week Hess Sc 2020 school year, I a total annual sala Administration-19	•	338
Action	20.	month, 29 ho for the 2019- Step 1, with (attachment	ours/week Hess Sc	0).	339
			-	Vote	
Action	21.	Motion to ap month, 29 ho for the 2019- Step 1, with	prove Erin Wheel ours/week Hess Sc	don as a part-time, 10 hool Paraprofessional Paraprofessional Guide, ary of \$18,380.00	340
		Ms. Wheeldo	n is a replacemen	t for Jennifer Schwandt.	
		Motion	Second	Vote	
Action	22.	Bradley, Day with his last	vies School teache	n notice from Gregory r dated July 18, 2019 ent to be June 30, 2019 2).	341
		Motion			

Action	23.	school year:	O	tments for the 2019-2020	
		Action	Officer Tellington as the Di	District's Affirmative	
		Motion	Second	Vote	
Action	24.	month David year, M.A., S	· -	•	342
		Ms. Munoz i	s a replacement fo	r Amanda Rogo.	
		Motion	Second	Vote	
Action	25.	month, 29/ho for the 2019 Step 1, with	ours a week Hess S	-	347
		Mr. Jones is	a replacement for	· Latoya Gunter.	
		Motion	Second	Vote	
Action	26.	month Hess year, B.A., S \$52,980.00 (a	School teacher for tep 1, with a total attachment Admin	-	348
Action	27.	month, Davi	-		354
		Ms. Urban is	s a replacement for	r Travis Davis.	
		Motion	Second	Vote	

Action	28.	Abigail Mon	· -	school Paraprofessional, 2019.	
		Motion	Second	Vote	
Action	29.	Motion to ap 2019 school	· -	ng Mentors for the 2018-	
		Schoo • Kimbe	Esslinger for Cass l Teacher erly Russomanno fo cher – Hess School	or Alexandra Gould, Pre-	
		Motion	Second	Vote	
Action	30.	Paraprofess a part-time 2019, Position	Paraprofessional e on Control #210.04.	elf-contained at Hess to effective September 1, 05 BFR.	
		Motion	Second	Vote	
Action	31.	Tunney, Hes 2019 (attach	ment Administrati	essional dated July 19,	357
Action	32.	Hibbert, Car	orrect the hourly r mp Blue Star Cour to \$17.00/hour.		
		Ms. Hibbert	was previously ap	proved on May 20, 2019.	
		Motion	Second	Vote	
Action	33.	month David school year,	es School Secretar Secretary Guide, ry of \$32,169.00 (at	Hodges as a full-time, 12 y for the 2019-2020 Step 1, with a total tachment	358
		Ms. Hodges	is a replacement fo	or Tracey Mangold.	
		Motion	Second	Vote	

Action	34.	month, Hess year, B.A., S	-	_	359
		Ms. Poltoral	x is a replacement f	for Devon Vanderslice.	
		Motion	Second	Vote	
Action	35.	year (attach	ment Administrati	for the 2019-2020 school on-35). Vote	363
Action	36.	time, 10 mor for the 2019-	nth, 29.5 hours/wee -2020 school year, E ry of \$43,115.00 (att	Sheehan as a part- k Hess School teacher 3.A., Step 1, with a total achment	364
		Mr. Sheehar	n is a replacement f	or Maureen Burner.	
		Motion	Second	Vote	
Action	37.	month, 29.5 2019-2020 sc	hours/week Hess S hool year, B.A., Ste	nulty as a part-time, 10 chool teacher for the p 1, with a total annual at Administration-37).	368
		Ms. McAnul	ty is a replacement	for Kelly Coburn.	
		Motion	Second	Vote	
Action	38.	month, temp September 1 Step 1 with	porary Hess School 1, 2019 through Feb	ner as a full-time, 10 teacher for the period truary 12, 2020, B.A., ry of \$52,980.00, proion-38).	372
			r is a replacement ity leave of absence	for Sarah Platt who is e.	
		Motion_	Second	Vote	

Action	39.	anticipated dates to be 2020, M.A., \$ \$56,450.00, p	determined, Novemb Step 1, with a total ar pro-rated (attachmer	ss School BSI teacher, per, 2019 through April, nnual salary of nt Administration-39). Alexis Van Horn who	375
		Motion	Second	Vote	
Action	40.	Hess School B.A., Step 2	ssica Johnson as a full teacher for the 2019, with a total annual t Administration-40)	9-2020 school year, salary of \$53,280.00	378
		Ms. Johnson	n is a replacement fo	r Kathleen Reed.	
		Motion	Second	Vote	
Action	41.	month, Hes 1, 2019 thro total annua		the period September 20, B.A., Step 1, with a , pro-rated	381
			s a replacement for J on a maternity leave		
		Motion	Second	Vote	
Action	42.	month, Hes B.A. Step 2,	pprove Kelly Coburn s School teacher for with a total annual s t Administration-42)	2019-2020 school year, salary of \$53,280.00	3858
		Ms. Coburn	is a replacement for	Lisa Rotkowitz.	
		Motion	Second	Vote	

Action	43. Motion to approve Michael Diorio as a full-time, 12 month, Davies School Vice Principal for the 2019-2020 school year Administrative Guide, with a total annual salary of \$89,000.00 (attachment Administration-43.)
	Mr. Diorio is a replacement for Russell Clark.
	MotionSecondVote
Action	44. Motion to approve additional spending and staffing between Board of Education meetings. MotionSecondVote
Action	45. Motion to accept a resignation letter from Colleen Bowden, Hess School Paraprofessional dated July 25, 2019 (attachment Administration-45). MotionSecondVote
Action	46. Motion to approve Abgail Erchick as a full-time, 10 month, Shaner School teacher for the period September 1, 2019 through January 3, 2020, B.A., Step 1, with a total annual salary of \$52,980.00, pro-rated (attachment Administratin-46).
	Ms. Erchick is a replacement for Kristen Bowen who will be on a maternity leave of absence.
	MotionSecondVote
Action	47. Motion to approve Francis Lute as a full-time, 10 month, Shaner School teacher for the period September 1, 2029 through January 3, 3020, B.A., Step 1, with a total annual salary of \$\$52,980.00, pro-rated (attachment Administratin-47).
	Ms. Lute is a replacement for Kristen Fisher who will be on a maternity leave of absence.
	MotionSecondVote
Action	48. Motion to accept a resignation notice from William Horner, Davies School teacher dated July 25, 2019 (attachment Administration-48).
	Motion Second Vote

		D.	Operations Committee (Facilities and Transportation): Chairperson: Mr. Ciambrone
	XIII.	Res	olutions
	XIV.	Soli	citor's Report
	XV.	Unf	inished Business
	XVI.		v Business (consideration of additional items that may be properly sented to the Board of Education at this time)
Action		1.	Motion to approve the District Student Safety Data for the 2018-2019 School as presented. MotionSecondVote
Action		2.	Motion to approve School Self-Assessment for Determining Grades for the 2018-2019 school year under the Anti-Bullying Bill of Rights Act Statement of Assurances as presented. MotionSecondVote
Action		3.	Board Self Evaluation, Maryann Friedman, New Jersey School Boards Association
	XVII.		eive comments from the public in accordance with the Board's cy on participation at Board meeting
	XVIII	. Adj	ournment